Addendum # 1

The University has received the following questions from vendors. The corresponding department has provided answers for the questions provided within the allocated time to respond. The questions and answers should be considered incorporated as part of this Request for Proposals. Please see below:

1. **Question:** It appears the TAMUCC is requested services that can be performed by firms other than CPA firms. Would TAMUCC consider opening the solicitation to firms other than CPA firms?
   **Answer:** TAMUCC would not like to consider non-CPA firms at this time.

2. **Question:** How many total scholarship awards did the scholarship office award for periods Fall 2017, Spring 2018 and Summer I&II 2018?
   **Answer:** 665 scholarship awards.

3. **Question:** How many of the total scholarships awarded in question #1 above does TAMU-CC want analyzed with the AUP services?
   **Answer:** 100%.

4. **Question:** Have these AUP services been performed before for a comparable period?
   **Answer:** They have not.

5. **Question:** If so, when was this done, who performed the AUP services and can we have a copy of their report?
   **Answer:** N/A

6. **Question:** If so, what was the total population of scholarship awards sampled and what was the sample size?
   **Answer:** N/A

7. **Question:** If performed by an external CPA or contractor what were the hours and fees charged?
   **Answer:** N/A

8. **Question:** What is the budgeted cost amount for these AUP services?
   **Answer:** We have budgeted appropriately for this project and will not be disclosing amounts at this time.

9. **Question:** Do the 145 scholarships have separate and distinct criteria? In other words, are there 145 sets of distinct criteria?
    **Answer:** Many have the same criteria but there are several exceptions (i.e, gpa, grad or undergrad, freshman, sophomore, junior or senior and a few others).
10. **Question**: Are all of the criteria objective? Are there any criteria that are subjective - that relied on the rater's judgement and expertise?
   **Answer**: There are a few subjective criteria. The Auditor will work to help the University identify those endowments. The University will then create a general criteria for subjective agreements.

11. **Question**: Will the review only be for the record of the students awarded a scholarship?
    **Answer**: Yes.

12. **Question**: Were the scholarships awarded by a summary score from a group of reviewers or by an individual reviewer?
    **Answer**: The awarding is typically done by an individual reviewer (Scholarship office coordinates the awardees).

13. **Question**: Will we be reviewing the background of the rater's or the process used for reviewing and rating the applications?
    **Answer**: All awarding is done via online programs that record the data used to make the decisions on awarding (NextGen, Banner).

14. **Question**: Will we only be comparing the applicant's criteria to the criteria for the scholarship award?
    **Answer**: Yes.

This document and attachments shall be attached to and become a part of the contract documents for this project. This addendum shall be signed for acknowledgement that you have received Addendum #1 and shall be returned with your proposal.

COMPANY NAME: ______________________________

STREET ADDRESS: ______________________________

CITY/STATE: ______________________________

TELEPHONE AND FAX: ______________________________

SIGNATURE: ______________________________ DATE: ________________